

OFFICE

Customer Service & Order Management Specialist (m/f/d)

Full-Time, Förirtztal, Germany

Looking for a varied role combining customer service, order management and international communication? Join Obeck and become an important point of contact for our customers around the world while helping to ensure smooth day-to-day operations.

Tasks & Responsibilities in Sales Support

- Supporting our national and international customers via phone and email
- Processing, managing and tracking customer orders
- Coordinating delivery schedules with internal departments
- Handling customer enquiries and complaints in a professional manner
- Maintaining and updating customer and order data in our ERP system
- Contributing to the continuous improvement of customer service and order management processes

Expertise & Qualities

- Completed commercial training or a comparable qualification
- Good written and spoken English skills
- Previous experience in customer service, sales support or order processing is an advantage
- Additional language skills (e.g. Spanish, French or Italian) are a plus
- Strong communication skills and a customer-focused mindset
- Structured and self-reliant way of working
- Team player with a solution-oriented approach

Obeck as an Employer

You can expect an established family business specialising in the production of high-quality PET packaging and matching closures. Recognised as one of the 300 most crisis-resistant companies in Germany, we not only offer a secure job but also the opportunity to be part of a modern and continuously expanding company.

Your benefits at Obeck

- Permanent employment contract
- Flexible working hours & home office days by arrangement
- Competitive salary and 13th-month salary
- Performance-related bonuses
- And much more! Explore further details on our website

Join our team and contribute to delivering excellent service to our international customers.

Contact:

HR Department
Steinräum 10
96524 Förirtztal
Germany

Phone: +49 3675 42 70 6-350
E-mail: jobs@obeck.eu

Click here for the online application:

or via link:
jobs.obeck.com/customerservice

